



International  
Council of  
Voluntary  
Agencies



# ANNUAL REPORT 2013

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## ICVA

The vision of the International Council of Voluntary Agencies is a world in which crisis-affected populations are effectively protected, assisted and enabled to rebuild their lives and livelihoods with dignity.

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# MESSAGE FROM THE CHAIR ON 2013: A YEAR OF FOCUS & GROWTH

Dear friends and colleagues,



2013 was an exciting year for ICVA, building on 2012 achievements while transforming ICVA's approach to serving its members and promoting effective humanitarian action. An important part of the work throughout 2013 was on consolidating changes

made to the Secretariat in 2012 and reinforcing ICVA's enhanced membership engagement.

Focus is critical in a context of multiple urgent and demanding issues in order to meet the needs of members at both regional and country levels. ICVA has organized its work into five focus areas that reflect membership interests and concerns – though focus in a responsive membership network is a real challenge! These focus areas include: Forced Displacement, Humanitarian Coordination, Humanitarian Principles, Quality and Accountability, and Humanitarian Financing.

Based on feedback from ICVA members and learning from the NGO Humanitarian Reform Project, ICVA established Regional Hubs in Asia (Bangkok), West Africa (Dakar) and the Middle East and North Africa (Amman) this year – a phenomenal achievement.

Each Hub has a regional staff member and is hosted by an ICVA member organization.

The Regional Hubs emphasise sharing information and learning, and the amplification of advocacy and communications between countries as well as between the regional and global levels. These Hubs have already resulted in ICVA, its partnerships and resources becoming more accessible to members and other humanitarian actors, and especially national and Southern NGOs, in the three regions. Regional Hubs enable ICVA to respond more efficiently to member needs, offer much needed platforms for collective advocacy, and provide accurate, on-the-ground information to inform policy debates. We need to ensure we find sustainable funding for these regional hubs to continue.

At a time of change and reflection in our diverse sector I'd like to thank all our active members, the staff of ICVA and Nan in particular for all their perspiration, dedication, and inspiration.

Looking forward, ICVA will continue to advocate for principled humanitarian action, promote coordination among its members and partners, and support efficient and effective responses to those who are affected by conflict and disaster.

Best Regards,  
**Penny Lawrence**  
Chair, ICVA, 2012-2014

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## FORCED DISPLACEMENT WORKING WITH UNHCR

**1** Today, as the only global humanitarian NGO network, ICVA serves as the vital link between the NGO community and the Office for the UN High Commissioner for Refugees (UNHCR). ICVA is involved in many initiatives to improve policies, partnerships and humanitarian practice related to forced displacement. The year 2013 saw important advances.

**Executive & Standing Committee Meetings:** ICVA is responsible for facilitating the delivery of joint NGO statements at UNHCR's Executive and Standing Committee meetings. The number of joint NGO statements delivered increased from 8 in 2012 to 14 in 2013, and the High Commissioner used the NGOs' General Debate statement to frame his closing remarks at the 2013 Executive Committee meeting.<sup>1</sup>

ICVA facilitated and supported NGO input to the 2013 Executive Committee negotiations on the Conclusion on Civil Registration, which was adopted by Member State consensus in October 2013. This was the first Conclusion adopted since 2010.

**Real-time Evaluation (RTE) of the Syria Crisis:** ICVA took an active role as part of the team for reviewing UNHCR's response to the Syrian crisis, based on an 11-day mission to the field. The team found that UNHCR has scaled up substantially in its response to the mounting refugee crisis, with a leading role in coordinating the emergency operation.

Refugees have benefited from access to basic public services, while malnutrition and mortality rates have remained relatively low. The RTE included a series of observations and recommendations that are being followed closely by both NGOs and UNHCR.

**2013 UNHCR-NGO Annual Consultation:** The 2013 UNHCR-NGO Annual Consultation drew a record number of participants: 411 representatives from 78 different countries, including 126 national NGOs and 101 international NGOs. The Consultation received positive evaluation feedback from participants. In addition to helping UNHCR's Inter-Agency Unit prepare for the event, ICVA organized a pre-Consultation reception, served as co-chair of the opening and closing ceremonies, co-organized the session on partnership, and facilitated 15 national NGO representatives' travel to Geneva.

**Structured Dialogue:** To advance the High Commissioner's "Structured Dialogue on UNHCR-IFRC-NGO Partnership," ICVA supported task teams on information sharing, joint planning, consultation, problem resolution, protection-related advocacy, urban refugees and capacity strengthening. Guidance produced through this process was disseminated through ICVA's Regional Hubs in the last quarter of 2013. ICVA also organized the first UNHCR-NGO regional consultation in Bangkok in September 2013.

**IDPs:** ICVA supported an NGO "Friends of the High Commissioner's Dialogue on IDPs" to help UNHCR prepare for the 11-12 December Dialogue. In addition to facilitating the development of "NGO Key Messages," ICVA helped organize the well-attended NGO side event called

“Keeping the Focus on IDP Protection.” In line with the NGOs’ primary key advocacy message — that UNHCR should better institutionalize its commitment to IDPs — UNHCR developed new guidance for delivering IDP protection in the field. NGOs will be consulted on this guidance in 2014.

**Nansen Refugee Award Committee:** ICVA served on the Nansen Refugee Award Committee, and helped to raise awareness about the nominations process. The recipient was Sister Angélique Namaika, a Roman Catholic nun who has helped hundreds of women in the remote village of Dungu in the Democratic Republic of the Congo. She works with survivors of displacement and abuse by the Lord’s Resistance Army (LRA). After being displaced by the violence herself in 2009, she went on to be the founder of the Centre for Reintegration and Development, which has helped transform the lives of more than 2,000 women and girls who have been abused and forced from their homes. Her one-on-one approach helps the victims recover from the trauma that they have endured from abduction, forced labour, beatings, murder, rape, and other human rights abuses.

## HUMANITARIAN COORDINATION

**2** Throughout 2013 ICVA has worked in partnership with the Inter-Agency Standing Committee (IASC) and the Office for the Coordination of Humanitarian Affairs (OCHA) on issues of humanitarian coordination. Key activities included the initial rollout of the Transformative Agenda, co-chairing two of four IASC Task Teams and active engagement with other Task Teams, the Principals Group and the Emergency Directors Group.

**Transformative Agenda:** ICVA has focused on the initial rollout of IASC’s Transformative Agenda (TA) - a series of actions to improve the timeliness and effectiveness with which the international humanitarian system responds to a crisis. The TA comprises three pillars: humanitarian leadership, humanitarian coordination and accountability to affected populations. In order to move the discussion on the TA from the theoretical to an active, operations-based perspective, and to test the protocols of the TA, ICVA helped to organize a L3 simulation exercise.

Following this “stress-test” of the TA’s guidelines, ICVA collected NGO feedback for incorporation into revisions of the protocols.

In November, ICVA and InterAction partnered to organize a survey on “NGO Perception of the Transformative Agenda” to inform the Emergency Directors Group and guide the prioritization of issues and countries for 2014. More than 200 national and international NGO staff from over 20 country operations participated in the survey. While not a comprehensive baseline, this survey provided a good foundation of NGO perceptions on humanitarian leadership, coordination and accountability to affected populations.

The survey result indicated more promise than the overarching survey questions, and others showed where the IASC needs to improve: the management of pooled funding scored particularly low (33% of respondents considered pooled funding to be well and transparently managed). The results were presented to the

Emergency Directors Group and donors to guide the prioritization of issues and countries for 2014.

### **IASC Working Groups and Task Teams:**

In addition to representing its members at the two 2013 IASC Working Group meetings that focused on the rollout of the TA, ICVA committed to co-chairing the Humanitarian Financing Task Team in recognition of the critical importance of NGOs' (particularly national NGOs) access to pooled funds and other financing mechanisms. ICVA co-chaired the Task Team on Accountability to Affected Populations, oversaw its merger with the Protection from Sexual Exploitation and Abuse Task Force, and successfully handed over its co-chair role to a member organisation.

A meeting of IASC Principals brought ICVA into a discussion of issues including protecting humanitarian space, protecting human rights in humanitarian emergencies, humanitarian financing, and the prevention of sexual and exploitative abuse.

**Emergency Directors Group:** In 2013, the discussion of the TA implementation became more operationally focused with the responsibility for follow-up moving from the IASC Working Group to the IASC Emergency Directors Group. ICVA met with the Emergency Director's Group in June to support coordinated NGO input into the implementation of the TA. ICVA identified and supported member NGO representatives for the Emergency Director's Group and participated in more than 45 conference calls on crises throughout the world in order to ensure that the NGO voice and perspective were reflected. ICVA consulted with field-based NGOs (including through the new regional hubs) prior to meetings, prepared talking points for ICVA Emergency Directors participating in the calls and disseminated minutes and analysis to ICVA members and regional IASC networks.

In addition, ICVA's Regional Representative for Asia undertook a two-week scoping mission in the Philippines to assess coordination efforts by NGOs in response to Typhoon Haiyan and identify how to support effective NGO coordination and promote a wider inclusion of humanitarian actors, including national NGOs.



## **WORLD HUMANITARIAN SUMMIT**

**UN Secretary-General Ban Ki-moon called for the convening of a first-of-its kind World Humanitarian Summit to help share knowledge and establish common best practices, set to take place in Istanbul in 2016. The UN Secretary-General has identified the following themes for the Summit: Humanitarian effectiveness, reducing vulnerability and managing risk, transformation through innovation, and serving the needs of people in conflict. In 2013, ICVA advocated for a transparent, inclusive and effective consultation process leading up to the World Humanitarian Summit, with equity of NGO engagement, in particular national NGOs, and liaised with the WHS Secretariat to equip members with the information and analysis necessary to engage meaningfully in the consultations and shape the agenda of the World Humanitarian Summit.**



# HUMANITARIAN PRINCIPLES

**3** Humanitarian principles are fundamental to ICVA's work with NGOs and other humanitarian stakeholders. In 2013, ICVA advocated this perspective with various stakeholders, including the UN Security Council, Member States and NGOs.

**Structural Integration:** In 2013, ICVA amplified the concerns of its members around decisions for structural integration with UN Security Council members and supported a review of the implications of integration discussions on humanitarian action in Somalia, Mali and DRC. ICVA contributed to an advocacy note shared by OCHA with UN Member States on the implications of structural integration in Somalia ahead of the UN Security Council's vote on the peace-keeping mission in Somalia. After the vote, ICVA issued a joint press release together with InterAction and VOICE highlighting NGOs' dismay at the Security Council's decision for all UN functions in Somalia to be integrated under one UN umbrella. The NGO consortia noted how such a decision would jeopardize the delivery of impartial humanitarian assistance in the country, by requiring UN humanitarian coordination to fall under the political mandate of the new UN peace-building mission in Somalia.

ICVA and InterAction also sent a joint letter to UN Security Council Members for consideration during the ongoing negotiations for a peacekeeping mission in Mali. The letter encouraged Council Members to support the importance of unimpeded humanitarian access and civilian-led impartial and independent delivery of humanitarian assistance to vulnerable communities. The letter also noted the need to preserve the independent

character of humanitarian response by ensuring UN humanitarian leadership is clearly distinct from the political and security functions of the mission and asked that military forces not provide relief or development assistance other than in exceptional cases and as a last resort and at the request of the Humanitarian Country Team or Emergency Relief Coordinator. The subsequent UN Security Council resolution reiterated that humanitarian assistance be civilian-led and in accordance with humanitarian principles and confirmed that the new peace-keeping mission MINUSMA would only contribute to the creation of a secure environment for the safe, civilian-led delivery of humanitarian assistance.

**Code of Conduct Learning Event:** In June 2013, ICVA and ICRC co-facilitated a two-day workshop with the Muslim Charities Forum in London, where 28 NGO representatives met with enthusiasm and appreciation. The event familiarised participants with the Code of Conduct for the International Red Cross and Red Crescent Movement and NGOs in Disaster Relief and explored the application of humanitarian principles in operations.

It also provided a platform for discussion of commonalities and differences between the Code of Conduct and the principles and core values of Islamic organizations, providing an example of the work led by the Humanitarian Forum in rooting the Code of Conduct in Islamic jurisprudence, ethics and humanitarian practice. Based on the strong interest expressed by the participants and a request for country-based opportunities for similar learning events, ICVA and ICRC worked throughout the year to prepare for further learning events in 2014.

## QUALITY AND ACCOUNTABILITY

**4** In 2013, ICVA and its members actively engaged with a number of quality and accountability processes as a way to promote continuous improvement in humanitarian action.

### **The IASC Accountability to Affected Populations (AAP) Working Group:**

During 2013 ICVA co-chaired this sub-working group with the United Nations World Food Programme (WFP), co-hosted meetings, supported the merger of the AAP and the Prevention of Sexual Exploitation and Abuse into one task team, shared the IASC Five Commitments with ICVA members, and helped design the AAP Task Team 2014 work plan.

**Typhoon Haiyan:** The ICVA Asia Representative reviewed the terms of reference for an interagency AAP coordinator and worked closely with her in her first few months including reviewing an OCHA questionnaire and connecting her to local and national Philippine NGO networks.

**The Sphere Project:** The Sphere Project moved into the ICVA premises in mid-2013. While the ICVA Secretariat hosts Sphere, it is an independent project with its own board. ICVA members have used Sphere to drive improvement in the quality and accountability of the assistance they deliver. The incentive to follow these standards has come from within organisations and has remained vibrant and “owned” by organisations for many years. The standards have been accessible and relevant for those organisations that cannot afford the time or money to join a membership institution. The standards have been adapted to, and adopted by, many different cultures.

**Looking Ahead:** As a diverse network ICVA recognises there are different views among its members on quality and accountability initiatives and positions. ICVA believes that the divisions that exist have come about from different philosophical approaches to similar issues yet the debate has not centred enough on the philosophical differences. Formalised processes to institutionalise standards can be useful but these need to generate value for the organisation concerned, not be primarily driven by external demands. ICVA believes that its members will always seek ways to improve the quality of their work.

Humanitarian Principles should be at the centre of any standard, and quality and accountability work should focus on the immense gap between policy and practice. ICVA aims to see quality and accountability initiatives making a difference on the ground and accessible by all agencies including local and national agencies. ICVA assumes that the context for an international humanitarian system is changing. The trend is for more organisations in countries affected by humanitarian crises to have the capacity and confidence to engage directly with the international system and to deliver high quality assistance. Governments in these countries also have more capacity to manage and regulate humanitarian response. These mechanisms and initiatives should recognise the implication of these trends and enable all actors to work towards high standards of quality and accountability.

# HUMANITARIAN FINANCING

**5** Funding for humanitarian action remained a top global priority as responses to longstanding crises and emerging ones pointed to the need to look critically at the gap between increasing humanitarian needs and available resources.

## **Emergency Response Fund Evaluation and OCHA's Management Response Plan:**

ICVA ensured that NGO comments submitted to the ERF Evaluation Report were included in the final draft. ICVA also prioritized outstanding issues for inclusion in the OCHA Management Response Plan and for discussion at a subsequent Pooled Fund Working Group meeting. Reflecting NGO concerns, ICVA highlighted in particular the need to have a clear timeline for the review of the Global ERF Guidelines.

## **CERF Advisory Group Meetings:**

ICVA coordinated NGO member participation at the Inter-Agency sessions of the CERF Advisory Group meetings in May and November. At the May meeting, participants reviewed the use of the CERF, the Management Response Plan to the CERF Five-Year Evaluation, and the Performance and Accountability Framework. NGOs highlighted the need for better inclusion of NGOs in decision-making processes, standardization across partnership agreements and the need to increase transparency around funding allocation and accountability, particularly in terms of impact.

At the November meeting, after an exchange with representatives of UN agencies, World Vision and the ICVA Secretariat, the CERF Advisory Group agreed on the following action points for UN agencies related to NGO concerns: establish clear benchmarks for concrete improvements

in the timeliness of disbursement; support the CERF Secretariat in a review of good practices and lessons learnt in the implementation of partnership agreements and ensure visibility of CERF funds through clear communication of the source of funds passed on to NGO partners by UN agencies. The CERF Advisory Group suggested that the last two points be included in the work of the IASC Task Team on Humanitarian Financing to underline the inter-agency nature of the work and ensure the existence of a clear oversight and monitoring mechanism.

## **IASC Sub-Working Group on Humanitarian Financing:**

In May, ICVA began co-chairing with UNHCR on the IASC Sub-Working Group on Humanitarian Financing, ICVA's decision to co-chair the Sub-Working Group was based on a desire to promote a more inclusive policy agenda and to bring NGO perspectives, expertise and issues into the dedicated IASC forum for humanitarian financing issues. ICVA worked closely with the IASC Working Group Secretariat to develop new terms of reference and problem statements related to humanitarian financing for newly formed task teams.

**ICVA Working Groups:** In April 2013 ICVA established a Working Group of members interested in UNHCR-related issues. They meet regularly to advise the ICVA Secretariat, particularly on issues related to partnership, practice and policy. ICVA established a Working Group dedicated to humanitarian financing issues. The group, comprised of seven members, provided a platform to pursue a more strategic, coherent and coordinated approach to improving engagement with UN pooled funding mechanisms, UN agencies and donors and to improve NGOs' access to funding.



## ICVA ANNUAL CONFERENCE 2013: INNOVATE!

ICVA Annual Conference of 2013 was a great success. The conference theme, titled, “Innovate! It doesn’t have to be like this,” provided an interactive and engaging format for a productive exchange on innovative ideas and processes in the humanitarian field. Nearly 150 participants from NGOs, UN agencies, governments and educational organisations came together for this event.

Aspiring to be “innovative” in its approach, the conference was interactive, and brought participants together to share practical examples and insights to explore the potential for future collaboration. In sessions such as Understanding Humanitarian Innovation, Humanitarian Innovation Stories and Innovation Advice and Reflections, participants reflected on what “innovation” means in the humanitarian sector: why we need it, how it will help improve results and impact, and why rethinking the way we work may lead to changes in practice.

The conference encouraged participants to innovate with the communities they work with, asking what would best help them in their fight against vulnerability to disaster, and inspired participants to coordinate with other local NGOs to advocate for their various needs, including resource mobilization. The conference also left participants inspired to look outside the humanitarian sector, particularly the private sector, for ideas.

**“A chance to explore different perceptions of innovation and how it’s accepted and used in the sector.”**

**“A great experience...amazed at the great ideas emerging in so little time.”**

# FINANCES BALANCE SHEET

AS OF DEC 2013  
ALL FIGURES IN CHF

<b>Assets</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>Cash</b>	<b>953.33</b>	<b>2,043.89</b>	<b>987.44</b>
Petty Cash	953.33	2,043.89	987.44
<b>Cash in bank accounts</b>	<b>464,276.25</b>	<b>268,973.29</b>	<b>392,353.38</b>
UBS CHF - C0142609.0	429,979.67	268,973.29	204,756.19
UBS CHF - Project & Deposits - HU163410.0 & Regional Hub Account	34,296.58	0.00	6,930.68
UBS CHF - Sphere Project - HU163410.4			180,666.51
<b>Accounts receivable and prepaid expenses</b>	<b>121,509.27</b>	<b>428,002.69</b>	<b>491,033.82</b>
Accounts receivable	111,877.32	423,331.34	466,644.29
Taxes on interest income	360.50	391.35	
VAT reimbursement due			7,891.10
Prepaid expenses	9,271.45	4,280.00	16,498.43
<b>Guarantee deposit</b>	<b>8,978.40</b>	<b>9,097.50</b>	<b>20,225.50</b>
Guarantee deposit	8,978.40	9,097.50	20,225.50
	<b>595,717.25</b>	<b>708,117.37</b>	<b>904,600.14</b>

<b>Liabilities</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
<b>Accounts payable and Provisions</b>	<b>30,554.89</b>	<b>153,738.66</b>	<b>425,405.29</b>
Accounts payable	20,054.89	131,930.19	305,266.60
Accruals & Provisions (including Membership Received)	10,500.00	21,808.47	120,138.69
<b>Earmarked projects</b>	<b>40,403.61</b>	<b>52,212.55</b>	<b>0.00</b>
Sida - Strengthening NGO Voices in Global Humanitarian Coordination	14,564.55	0.00	0.00
SIDA - Enhancing NGO Coordination	0.00	42,244.34	0.00
CWS/ACT - NGO Liaison / Coordination	25,839.06	9,968.21	0.00
<b>Reserve</b>	<b>524,758.75</b>	<b>502,166.16</b>	<b>479,194.85</b>
Reserve carry over at 31.12	524,758.75	502,166.16	479,194.85
	<b>595,717.25</b>	<b>708,117.37</b>	<b>904,600.14</b>

# STATEMENT OF INCOME AND EXPENDITURES

JAN 1ST - DEC 31ST  
ALL FIGURES IN CHF

Income	2011	2012	2013
Membership fees/Board Contributions	367,799.96	330,986.49	543,997.69
Australia - AusAID			47,945.00
Australia - Permanent Mission to the United Nations in Geneva			62,684.48
CWS: NGO Coordination / Liaison Officer	24,031.63	15,870.85	9,968.21
Denmark - Ministry of Foreign Affairs	75,074.75	100,000.00	146,312.98
European Commission - ECHO	58,873.94	243,331.88	226,956.46
European Universities on Professionalization of Humanitarian Action - EUPHRA			862.26
Netherlands - Ministry of Foreign Affairs	150,000.00	150,000.00	60,785.37
Norway - Ministry of Foreign Affairs	80,000.00	150,000.00	98,640.08
OXFAM GB			25,000.00
Sweden - Ministry of Foreign Affairs	25,229.24	331,016.41	457,212.19
Switzerland - SDC (Swiss Agency for Development and Cooperation)	100,000.00	150,000.00	300,000.00
UNHCR	25,000.00	49,417.08	40,000.00
UNHCR - 60th Anniversary	29,800.00	0.00	0.00
United States - PRM (Bureau of Population, Refugees, and Migration)			89,024.00
Sphere Project Balances transferred from IFRC (April 2013 - various donors)			396,178.29
Exchange rate gains and bank interest	671.77	1,009.93	2,877.78
Insurance reimbursements (maternity and sick leave)			46,463.90
Other Income	<b>21,136.27</b>	<b>12,292.44</b>	42,149.14
	<b>957,617.56</b>	<b>1,533,925.08</b>	<b>2,597,057.83</b>

*The Sphere Project has been hosted by ICVA since April 2013. The ICVA 2013 Financial statements therefore include the Sphere Project from April-December 2013 (see the International Federation of Red Cross and Red Crescent Societies' audit for Sphere Project accounts for January-March 2013 and grants managed through IFRC.)*

*As in 2012, PwC audited ICVA's 2013 financial statements and the full version of ICVA's audited financial statements is available upon request from our Secretariat : [secretariat@icvanetwork.org](mailto:secretariat@icvanetwork.org)*

# STATEMENT OF INCOME AND EXPENDITURES

JAN 1ST - DEC 31ST  
ALL FIGURES IN CHF

Expenses	2011	2012	2013
Staff costs	502,552.34	803,328.19	1,479,005.66
Training Courses	1,481.76	40,779.79	6,901.00
Social Charges	95,534.12	123,847.53	247,533.39
Temporary Staff	12,041.28	0.00	472.67
Other personnel charges	1,356.00	1,468.54	6,676.10
Website related charges	11,820.08	82,604.80	76,978.71
Executive Committee/Board	20,929.53*	0.00	0.00
General Assembly	1,325.71 *	0.00	0.00
Office supplies/equipment/maintenance	21,240.33	38,260.64	73,888.20
Travel and representation charges and workshops/trainings/conferences	18,549.62	268,236.08	331,081.98
Publication and translation costs	4,963.63	11,569.73	84,302.49
Office rental and utilities	31,775.22	44,598.85	74,835.90
Postage and telecommunication costs	26,056.56	21,928.42	27,033.12
Audit, legal fees, taxes & consultancies	15,309.70	98,059.69	151,927.16
Bank charges, exchange rate adjustments	1,485.07	1,761.11	2,347.96
VAT tax charges	0.00	16,746.00	0.00
Other expenses (memberships)	0.00 *	3,330.00	3,000.00
Sphere Project	6,210.17 *	0.00	0.00
ICVA Conference	29,424.85 *	0.00	0.00
**Ad hoc: ICVA earmarked funded project Costs	165,636.08 **	0.00	0.00
Write-off accrued donor, membership and other income previous years			54,044.80
<b>Total Expenses</b>	<b>967,692.05</b>	<b>1,556,519.37</b>	<b>2,620,029.14</b>
<b>Excess of expenses over income</b>	<b>-10,074.49</b>	<b>-22,594.29</b>	<b>-22,971.31</b>

\* In past years, different earmarked funded projects were removed from various cost lines and separated out. As of 2012 all expenses are consolidated in the income and expense statement under the appropriate account code.

\*\* "Ad hoc: ICVA earmarked funded projects" represents the accumulation of detailed ad hoc projects listed in 2011.

# ICVA BOARD PRINCIPLES

- 1** Humanitarian principles, as reflected in the Red Cross/ Red Crescent Movement NGO Code of Conduct, underpin ICVA's work.
- 2** ICVA Board and Secretariat will be as open and transparent as possible so that members get good information about discussions. We aim to be accountable to all stakeholders, but especially to our members. We expect a similar spirit of openness and transparency from others and will actively work for it.
- 3** ICVA will promote progressive thinking and innovative approaches to humanitarian policy. Further to providing analysis, ICVA's advocacy should be solutions- orientated.
- 4** ICVA will seek and promote collaboration between civil society networks and take care to be aware of the work of other networks when taking positions or launching initiatives.
- 5** ICVA will work towards a humanitarian system that enables humanitarian access and presence and equality of access of all populations affected by disasters or armed conflict to humanitarian assistance.
- 6** ICVA should stand out as an inclusive network. We will seek and support more engagement of NGOs and civil society organisations based in the Global South. We will promote an inclusive humanitarian system in which all agencies can participate on an equal footing.
- 7** ICVA's work should reflect the aspirations of people affected by disaster or armed conflict. This in turn will help to strengthen accountability to those people by all humanitarian actors.
- 8** ICVA will seek to influence governments and other relevant authorities to fulfill their responsibilities and be accountable for their responsibilities for humanitarian assistance.
- 9** ICVA should help (potential) members to understand; find value in; and have access to the (formal) UN-led humanitarian system.
- 10** Being a body focused on coordination and policy, ICVA should not promote unnecessary bureaucracy in the humanitarian system. When calling for change, ICVA will consider the full implications of the changes on the humanitarian system.





## THE BOARD

(Elected by the 15th ICVA General Assembly, March 2012)

- Chair: Penny Lawrence, Oxfam GB
- Vice-Chair: Dr. Ahmad Faizal Perdaus, MERCY Malaysia
- Treasurer: Ms. Rachel Hewitt, International Rescue Committee (IRC)
- Mr. Imaana Frederick Koome, Refugee Consortium of Kenya (RCK)
- Dr. Steven Muncy, Community and Family Services International (CFSI)
- Mr. Mamadou Ndiaye, Office Africain pour le Développement et la Coopération (OFADEC)
- Ms. Mary Pack, International Medical Corps (IMC)
- Dr. Misikir Tilahun, Africa Humanitarian Action (AHA)
- Mr. Rolf A. Vestik, Norwegian Refugee Council (NRC)
- Ms. Barbara Wetsig-Lynam, ACT Alliance
- Mr. Roger Yates, Plan International

## THE SECRETARIAT

### ICVA Geneva

- Ms. Nan Buzard, Executive Director
- Ms. Tanya Wood, Regional Hubs Manager
- Mr. Eigil Kvernmo, Senior Policy Officer
- Ms. Melissa Pitotti, Policy Officer
- Ms. Klara Josipovic, Information Officer
- Mr. Colin Debarbieux, Associate Information Officer
- Ms. Diane Rolt, Human Resources & Administration Manager
- Ms. Landy Razanajato, Administrative Assistant

### ICVA New York

- Ms. Marzia Montemurro,  
New York Representative

### ICVA Regional Hubs

- Dr. James Munn, Regional Representative for Asia in Bangkok
- Mr. Reza Kasraï, Regional Representative for MENA in Amman
- Ms. Liliane Bitong, Regional Representative for West Africa in Dakar

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- Merlin, **UK**
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- Norwegian Refugee Council, **NORWAY**
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- Pastoralist Community Initiative and Development Assistance, **KENYA**
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- Refugee Consortium of Kenya, **KENYA**
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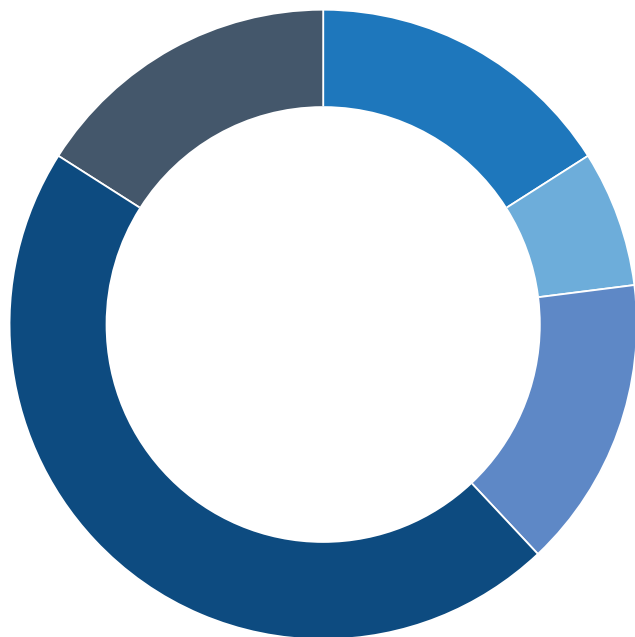
- Refugees International, **USA**
- Save the Children International, **UK**
- Society for Human Rights and Prisoner’s Aid, **PAKISTAN**
- Somalia NGO Consortium, **KENYA**
- Stichting Vluchteling, **NETHERLANDS**
- Télécoms Sans Frontières International, **FRANCE**
- The Border Consortium, **THAILAND**
- Union for Support and Development of Afghanistan, **AFGHANISTAN**
- Women’s Refugee Commission, **USA**
- World Society for the Protection of Animals, **UK**
- World Vision International, **UK**
- ZOA, **NETHERLANDS**

## Observers

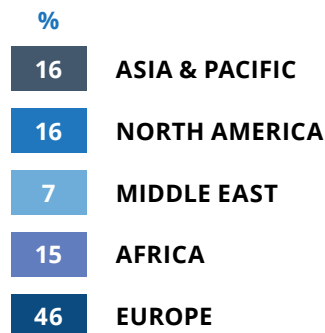
- International Committee of the Red Cross, **SWITZERLAND**
- International Federation of the Red Cross and the Red Crescent Societies, **SWITZERLAND**
- Médecins Sans Frontières, **FRANCE**

## Affiliates

- Active Learning Network for Accountability & Performance, **UK**
- Brookings - LSE Project on Internal Displacement, **USA**
- Center for Forced Migration Studies, **USA**
- Development Assistance Research Associates, **SPAIN**
- Refugee Studies Centre, **USA**



# ICVA MEMBERS HEADQUARTER LOCATIONS



# BECOMING AN ICVA MEMBER

ICVA welcomes enquiries from NGOs involved in humanitarian action and committed to humanitarian principles and standards to join the network.

More information concerning the application process is available on the website [icvanetwork.org](http://icvanetwork.org) or by emailing directly [secretariat@icvanetwork.org](mailto:secretariat@icvanetwork.org)

## New Members in 2013

**ICVA was pleased to welcome and introduce several new members to the ICVA network throughout 2013:**

- Active Learning Network for Accountability and Performance (ALNAP)
- African Development Solutions (ADESO)
- Asia Pacific Refugee Rights Network (APRRN)
- Bridge Asia Japan (BAJ)
- International Detention Coalition (IDC)
- InterSOS
- Pastoralist Community Initiative and Development Assistance (PACIDA)
- Society for Human Rights and Prisoner's Aid (SHARP)
- Somalia NGO Consortium



# DONORS

ICVA is grateful to our wonderfully supportive membership, Board and partners for dues, other contributions, and many types of in kind support.

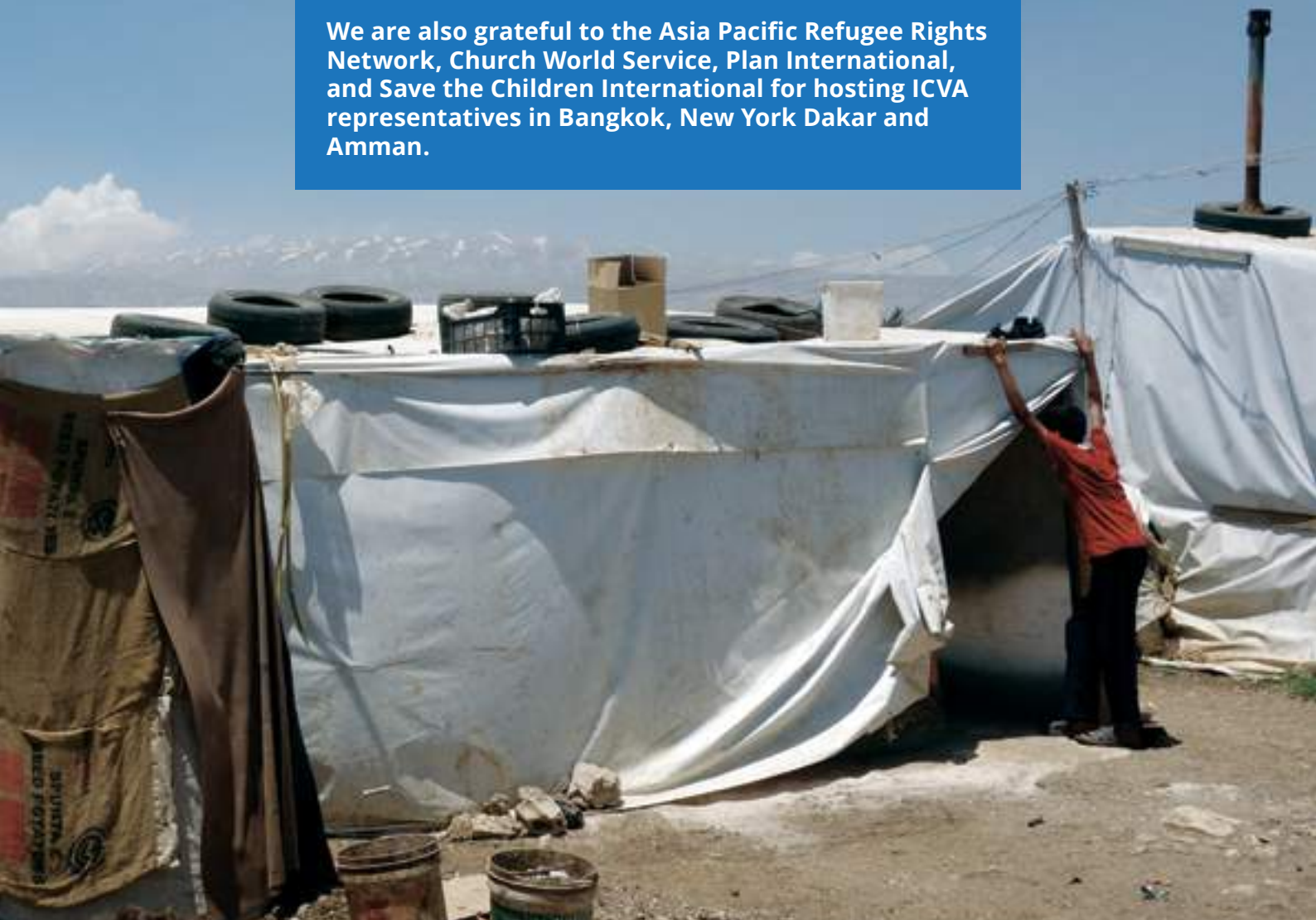
We would also like to thank the following governments and organisations for their generous support in 2013:

- Australia - AusAID and the Permanent Mission to the United Nations in Geneva
- Church World Service
- Denmark - Ministry of Foreign Affairs
- European Commission - ECHO
- EUPHRA - European Universities on Professionalization of Humanitarian Action
- Netherlands - Ministry of Foreign Affairs
- Norway - Ministry of Foreign Affairs
- OXFAM GB
- Sweden - Ministry of Foreign Affairs
- Switzerland - SDC (Swiss Agency for Development and Cooperation)
- UNHCR
- UNHCR - 60th Anniversary
- United States - PRM (Bureau of Population, Refugees, and Migration)

## Special Thanks

We would also like to take this opportunity to thank ActionAid, ACTED, ACF, CAFOD, and DRC for their partnership in the NGOs and Humanitarian Reform Project Phase II, and to thank IRC for partnering with ICVA on the Strengthening NGO Partnership, Practice and Policy for Improved Humanitarian Action project.

We are also grateful to the Asia Pacific Refugee Rights Network, Church World Service, Plan International, and Save the Children International for hosting ICVA representatives in Bangkok, New York Dakar and Amman.





**INTERNATIONAL COUNCIL OF VOLUNTARY AGENCIES**  
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